



**Ministry of Health
Health Management Information System
Health Facility Monthly Report**



Health Facility Name: _____
District: _____ Reporting Month: _____

County: _____
Year: _____

- Health Facility Type: *circle one that applies*
- a. Clinic
 - b. Health Center
 - c. Hospital (<= 100 bed capacity)
 - d. Hospital (> 100 bed capacity)

Reporting Period: _____
(e.g Month 1 – 31, Year)

Total head count	< 5 years		≥ 5 years	
	Male	Female	Male	Female
	Cross border Patients			
	Male	Female		

A) FAMILY PLANNING: Check here if service was not provided

Total Counseled for Family Planning								
Methods Used	10 - 14		15 - 19		20 - 24		25+	
	No. of New Acceptors	No. of Continued Users	No. of New Acceptors	No. of Continued Users	No. of New Acceptors	No. of Continued Users	No. of New Acceptors	No. of Continued Users
Condom (male)								
Condom (female)								
Oral Contraceptives								
Depo-provera								
IUCD								
Implant								
Cycle Beads								
Vasectomy								
BTL								

Unit of Distribution	No. of male condom distributed	No. of female condom distributed	monthly cycles distributed	number of injections	number of IUCDs inserted	number of Implant insertions	No of cycle bead distributed	Total Condom distributed for non-family planning purpose
No. Distributed								



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B. Tetanus Toxoid Vaccination - Check here ⇨ [] if service was not provided

TT dosage	Pregnant		Non-pregnant	
	Facility	Outreach	Facility	Outreach
TT1				
TT2				
TT3				
TT4				
TT5				

C. ANTENATAL: Check here ⇨ [] if service was not provided

ANC Visits	10 - 14	15 - 19	20 - 24	25+
1 st ANC visit				
2 nd ANC visit				
3 rd ANC visit				
4 th ANC visit				
4 th + ANC visit				

Service	Number	Service	Number
Pregnant women Pre-test counsel for HIV		Mebendazole given at ANC	
Pregnant women tested for HIV		IPT 1st Dose	
Pregnant women tested positive for HIV		IPT 2nd Dose	
Pregnant women Post-test counsel for HIV		IPT 3rd Dose	
Pregnant women re-tested for HIV during current pregnancy		IPT 3rd+ Dose	
Pregnant women re-tested HIV positive (confirmed)		Total LLINs given at ANC during this month	
Pregnant women initiated on ART during current pregnancy during the reporting month		Number of partners tested for HIV	
Pregnant women already on ART before current pregnancy who enrolled in PMTCT during the reporting month		Number of partners tested positive for HIV	
Total pregnant women on ART including newly enrolled		Pregnant women newly initiated on CPT during the reporting month	
Pregnant women tested for syphilis		Number of pregnant women tested positive for syphilis and placed on treatment	



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D. Delivery and Outcome: Check here ⇨ [] if service was not provided

Delivery Methods	10 - 14	15 - 19	20 - 24	25+
No. of normal deliveries conducted at health facilities by unskilled health personnel				
No. of normal deliveries conducted at health facilities by skilled health personnel				
No. of Caesarean section				
No. of assisted delivery done with Forceps, vaccum extraction, episiotomy and other procedures				
No. of Deliveries conducted outside health facility and reported or referred to the health facility				
Delivery and Outcomes	Number	Delivery and Outcomes	Number	
No. of pregnant women that received adequate Iron Folate (180) during ANC		No. of Live births		
No. of pregnant women that received adequate TT dosage		No. of Low birth weight < 2.5 kg		
No. of women who received uterotonic drug (Oxytocin, Pitocin, Ergot, Misoprostol) (AMTSL)		No. of Maternal death		
Live Birth born to HIV positive women		No. of Neonatal death		
Pregnant women who were only tested HIV positive during labor and received ARVs/ART in labor		No. of Still birth (Fresh)		
Neonate born to HIV positive mother that received ARVs prophylaxis after birth		No. of Still birth (Macerated)		

E. Postnatal Care: Check here ⇨ [] if service was not provided

Services	Number	Services	Number
No. of PNC visit within 24 hrs after delivery		Women who received vitamin A capsule within 6 weeks after delivery	
No. of New born baby (ies) with sepsis		No. of New born with sepsis who received injectable antibiotics	
No. of low birth baby (ies) weight who received kangaroo mother care and other supportive care			
Chlorhexidine (CHX) applied within 24 hours after birth		Chlorhexidine (CHX) applied after 24 hours after birth	
Total number of LLINs issued to women after delivery in the health facility			
Neonatal /birth asphyxia managed			



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F) Immunization of Children under 1: Check here \Rightarrow [] if service was not provided

Vaccine	Number immunized		Vaccine	Number immunized	
	Facility	Outreach		Facility	Outreach
BCG			Pentavalent 1		
OPV 0			Pentavalent 2		
OPV 1			Pentavalent 3		
OPV 2			Measles		
OPV 3			Fully immunized		
Pneumo 1			Yellow Fever		
Pneumo 2			Rota 1		
Pneumo 3			Rota 2		
IPV 1			IPV 2		

G) Vaccine accountability

Vaccine	BCG (doses)	OPV (doses)	Pentavalent (doses)	Measles (doses)	IPV (doses)	Yellow fever (doses)	TT (doses)	Pneumo (doses)	Rota (doses)
Beginning Balance									
Received									
Used									
Closing Balance									

Temperature Monitoring Chart

Monthly Temperature reading	AM (Morning)	PM (Evening)
Lowest		
Highest		

Note: Each facility is required to record only the lowest and highest temperature reading at the end of the reporting month.



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H. NUTRITION: Check here if service was not provided

Summary	Growth Monitoring		Infant and Young Child Feeding (IYCF)				
	# of children 0 - 59 months who are underweight (Weight/Age <-2 WHZ score) (Col. 22)	# of children 0-59 months with MAM (<-2 - ≥-3 WHZ or MUAC ≥11.5 - <12.5cm) (Col. 23)	# of infants initiated to the breast within 1 hour of birth (Col. 24)	# of children aged 0-6 months who are exclusively breastfed (Col. 25)	# of children aged 6-8 months who received complementary food (Col. 26)	# of mothers who received counselling on IYCF	
						Pregnant (Col. 27)	Lactating (Col. 28)
Total							

Micronutrient Supplementation (for children under five years) Check here () if service was not provided

	# of children 6-23 months who received MNP (Col. 29)	# of children aged 6-11 months who received Vit A (100,000 i.u) (Col. 30)	# of children aged 12-59 months who received Vit A (200,000 i.u) (Col. 31)	# of children aged 12-59 month who received deworming tablet (Col. 32)
Total				



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Management of Severe Acute Malnutrition (SAM): Check here () if service was not provided

Age Group (Months) (Col. 6)	Total Beginning of the month = Total End of the Past month	Admissions				Exits						Total End of the month = Total beginning of the month + Total Admission - Exits
		WHZ or MUAC or Edema (Col. 12)	Readmission (Col. 13)	Transfer in from another OTP or IPF unit (Col 14)	Total Admissions = Col 12 + Col 13 + Col 14	Cured (Col. 16)	Death (Col. 17)	Defaulter (Col. 18)	Non-Responder (Col. 19)	Transfer to another OTP or IPF unit (Col. 20)	Total discharges = (Col. 16 + Col. 17 + Col. 18 + Col. 19 + Col. 20)	
<6												
6 to 23												
24 - 59												
>59												
TOTAL												
				Male (Col. 5)								
				Female (Col. 5)								



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D) **Integrated Management of Neonatal & Childhood Illnesses (IMNCI):** Check here if service was not provided

Pneumonia	Number	Diarrhea	Number
No. of Children under 5 with pneumonia		No. of Children under 5 with diarrhea	
No. of Children under 5 with pneumonia treated with antibiotics		No. of Children <5 yr with dehydration treated with ORS and Zinc	
Malaria			
No. of Children under 5 treated with ACT within 24 hours after onset of fever		No. of Children under 5 treated with ACT after 24 hours with Fever	

J) **Malaria.** Check here if service was not provided

Age group	Malaria cases diagnosed by					Malaria cases treated with					
	Clinically	RDT		Microscope Test		Total tested	ACT	Quinine Tab	Quinine IV	Artemether Injection	Artesunate Injection
		+ve	-ve	+ve	-ve						
Under 5 Children											
5 and above											
Pregnant women											

K) **HCT** → Check here if service was not provided

HCT Test and results	< 15 years		15-24 years		≥25 years	
	Male	Female	Male	Female	Male	Female
Clients receiving pre-test counseling						
Clients receiving HIV test						
Client tested positive for HIV – Screening (1 st Test)						
Client tested positive for HIV – Confirmed Outcome (Another test)						
Clients receiving post-test counseling						
New HIV positive case referred to care and Rx						
New confirmed HIV + clients enrolled in care						



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HIV exposed infants testing results Check here if service was not provided

Number of Children tested for HIV		
Age of child at time of testing	# of Children Confirmed HIV+	# of Children Confirmed HIV-
Less than 6 months		
6 - 9 Months		
Above 9 months		



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L) CARE AND TREATMENT

Check here ⇨ [] if service was not provided.

A. Total number of Clients / Patients ON & NOT ON ART treatment			
Age & Sex	EXISTING Patients at beginning of month	NEW patients enrolled during month	TOTAL patients at end of month (do NOT count those lost to follow-up, death, transfers)
Male < 15 yrs..			
Male ≥ 15 yrs..			
Non pregnant female < 15 yrs..			
Non-pregnant females ≥ 15 yrs..			
Pregnant women < 15 yrs..			
Pregnant women ≥ 15 yrs..			
Total			
HIV+ patients newly screened for TB			
HIV + patients placed on IPT to prevent TB			
HIV/TB Co-infected			

B. Total Patient on ART		
EXISTING Patients at beginning of month	NEW patients enrolled during month	TOTAL patients at end of month (does NOT include those lost to follow-up, death, transfers)



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Age breakdown of children in Care and Treatment (including pregnant women less than 15 yrs..)	In Care	On ART	Breastfeeding	
			In Care	On ART
< 12 months				
12 months - 35 months				
3 years - 5 years				
6 years - 14 years				
Total				

M) Number of PLWHA currently receiving ART → Check here ⇨ [] if service was not provided

Adult by regimen line	Number receiving treatment by regimen category									
	AZT 3TC NVP	D4T (30)3TC NVP	AZT 3TC EFV	D4T(3 0) 3TC EFV	TDF 3TC NVP	TDF 3TC EFV	AZT 3TC LPVr	TDF 3TC LPVr	ddI ABC LPVr	Others
Adult: First Line Regimen										
Adult: Second Line Regimen										
Child by regimen line	Number receiving treatment by regimen									
	AZT 3TC NVP	D4T 3TC NVP	AZT 3TC ABC	D4T 3TC EFV	AZT 3TC EFV	D4T 3TC ABC	TDF 3TC EFV	AZT 3TC LPV/r	ddI 3TC LPV/r	Others
Child: First Line Regimen										
Child: Second Line Regimen										
HIV Positive patient placed on:	Adult			Children confirm HIV Positive			HIV-exposed infants			
Cotrimoxazole Preventive Therapy										



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PATIENT ATTRITION

Reason for leaving the program	Among the Patients not eligible for ART	Among the Patients on ART
Lost to follow-up (not seen in clinic for 3 months after appointment)		
Death		
Transferred out to another site		
Stopped		
Total		

Total number of patients by HIV infection type.

Check here ⇨ [] if HIV staging service was not provided

<u>only</u> HIV-1	<u>only</u> HIV-2	HIV-1<u>and</u> HIV-2	Occupational Exposure Treated with PEP



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N) Outpatient (New Cases and deaths) Check here ⇨ [] if service was not provided

No	Disease/Condition	Outpatient			
		(New cases treated at OPD & Deaths)			
		OPD New Cases		OPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
1	A.F.P				
2	Abdominal Mass				
3	Abrasion (RTA)				
4	Acute Otitis Media				
5	All other causes				
6	Anemia				
7	Anemia in pregnancy				
8	ARI				
9	Arthritis				
10	Ascariasis				
11	Aspiration Pneumonia				
12	Asthma				
13	Bloody Diarrhea				
14	Blunt Eye Trauma				
15	Blunt Trauma				
16	Bowel Obstruction				
17	Breast Cancer				
18	Bronchiolitis				
19	Burn				
20	Cataract				
21	Caustic Ingestion				
22	Cellulitis				
23	Cervical Cancer				
24	Chemical Burn				
25	CHF/CVA				
26	Cholera				
27	Closed Fracture				
28	Conjunctivitis				



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No	Disease/Condition	Outpatient			
		(New cases treated at OPD & Deaths)			
		OPD New Cases		OPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
29	Contusion (RTA)				
30	Corneal Foreign Body				
31	Corneal Perforation				
32	Dental Abscess				
33	Dental Caries				
34	Dental Trauma				
35	Diabetes/ D-Mellitus				
36	Diabetic Ketoacidosis (DKA)				
37	Diabetic Ketoacidosis 2 ^o DM				
38	Dog Bite				
39	Domestic Violence Injuries GBV (rape)				
40	Domestic Violence				
41	Ebola				
42	Encephalitis				
43	Enteric Fever				
44	Eye Trauma				
45	Fracture				
46	Fungus				
47	Gastroenteritis				
48	Gastroesophageal Reflux Disease (GERD)				
49	Gastrointestinal Bleeding				
50	Glaucoma				
51	Gunshot Wound				
52	Head Injury				
53	Heart Diseases				
54	Hemorrhoid				
55	Hepatitis				
56	Hernia				



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No	Disease/Condition	Outpatient			
		(New cases treated at OPD & Deaths)			
		OPD New Cases		OPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
57	HIV/AIDS				
58	Hook worm				
59	Hydrocele				
60	Hyperglycemia				
61	Hypertension				
62	Immunosuppression				
63	Iritis				
64	Laceration (RTA)				
65	Lassa Fever				
66	Liver Cancer				
67	Liver Cirrhosis				
68	Liver Disease				
69	Lower Respiratory Track Infection				
70	Lumbago				
71	Lymphedema				
72	Malaria				
73	Malaria in pregnancy				
74	Malnutrition				
75	Mandibular Fx				
76	Maxillar Fracture				
77	Measles				
78	Meningitis				
79	Neo-natal Tetanus				
80	Onchocerciasis				
81	Opened Fracture				
82	Optic Atrophy				
83	Oral Candidiasis				
84	Osteoarthritis				
85	Other Eye conditions				



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No	Disease/Condition	Outpatient			
		(New cases treated at OPD & Deaths)			
		OPD New Cases		OPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
86	Other Injuries				
87	P.I.D				
88	Peptic Ulcer Disease (PUD)				
89	Pharyngitis				
90	Physical Assault				
91	Pleural Effusion				
92	Pneumonia				
93	Rabies				
94	Refractive Error				
95	Renal Failure				
96	Respiratory Track Infection				
97	Retinal Detachment				
98	Revisit for all causes				
99	Rheumatic Fever				
100	Rhinitis				
101	Road Traffic Accidents (car/bike)				
102	Schistosomiasis				
103	Sepsis				
104	Sexual assault				
105a	Sexually Transmitted Infection	Urethral Discharge			
105b		Vaginal Discharge			
105c		Genital Ulcer			
105d		Neonatal Conjunctivitis			
106	Sickle Cell				
107	Stroke				
108	Systolic hypertension				
109	Tetanus				
110	Tinea Corporis				
111	Tinea Pedis				



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No	Disease/Condition	Outpatient			
		(New cases treated at OPD & Deaths)			
		OPD New Cases		OPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
112	Tinea Versicolor				
113	Tonsillitis				
114	Tuberculosis				
115	Tumor				
116	Typhoid				
117	Upper Respiratory Track Infection				
118	Urinary retention				
119	Uveitis				
120	Watery Diarrhea				
121	Whooping Cough				
122	Worm				
123	Yellow Fever				
PREGNANCY RELATED CONDITIONS					
124	Abortion				
125	Ante-partum hemorrhage				
126	Eclampsia				
127	Obstructed labor				
128	Other maternal complication				
129	Post-partum hemorrhage				
130	Post-partum sepsis				
131	Pre-eclampsia				
132	UTI				



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O) SGBV Check here ⇒ if service was not provided

Number of cases reported	</=10 – 14 yrs.		15 – 19 yrs.		20 – 24 yrs.		25+ years	
	Male	Female	Male	Female	Male	Female	Male	Female
Rape Cases reported								
Incident and Reporting	No. of Rape cases reported							
	</=10 – 14 yrs.		15 – 19 yrs.		20 – 24 yrs.		25+ years	
	Male	Female	Male	Female	Male	Female	Male	Female
Rape Cases reported within 72 hours (<3 days)								
Rape Cases reported after 72 hours (>3 days)								
Rape Cases treated with Post Exposure Prophylaxis								
Rape Cases referred								
Rape Cases follow-up at this facility								
Rape Cases treated with Emergency Contraceptive Pills								
Rape Cases treated with antibiotics								
Rape Cases treated with Hepatitis B vaccine								



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P) Mental Health Conditions - Check here if service was not provided

Mental Health Conditions/Disease	<=5yrs	6 – 12 yrs.	13 – 17 yrs.	18 – 34 yrs.	35 – 49 yrs.	50 – 64 yrs.	65+ yrs.
Anxiety Disorders (PTSD, Panic Reactions)							
Bipolar							
Dementia							
Mood disorders (Mania, Depression)							
Psychosis (Schizophrenia)							
Post-Partum Psychosis							
Post-Partum Depression							
Substance use disorder (Alcohol, Drug)							
Intellectual Disability							
Developmental Disorders in Children and adolescents							
Psychosomatic Disorders							
Behavior Disorders in Children and adolescents							
Epilepsy							
Emotional Disorders in Children and adolescents							
Fetal Alcohol/Drug Syndrome							



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Psychotropic medication - Check here ⇨ [] if service was not provided

Medication	<5 yrs.	5 – 12 yrs.	13 – 17 yrs.	18 – 34 yrs.	35 – 49 yrs.	50 – 64 yrs.	65+ yrs.
Carbamazepine							
Chlorpromazine							
Amitriptyline							
Artane							
Buprenorphine							
Haloperidol							
Phenobarbital							
Phenytoin							
Diazepam							
Flouxetine							
Citalopren							
Paroxetine							
Inipramine							
Thioridazine							
Fluphenazine							
Olanzapine							
Risperidone							



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Q) Tracer items

Sn.	Program	Name of Medicine	Disease Condition	Stock out at any point in time (Yes/No)
1	NMCP	Sulfadoxine 500mg + Pyrimethamine 25mg tab	Malaria	
2	NMCP	AS 25mg + AQ 67.5mg (FDC) OR A 20mg + L 120mg	Malaria	
3	NMCP	AS 50mg + AQ 135mg (FDC) OR A 20mg + L 120mg	Malaria	
4	NMCP	AS 100mg + AQ 270mg (FDC) OR A 20mg + L 120mg	Malaria	
5	NMCP	AS 100mg + AQ 270mg AQ (FDC) OR A20mg+ L 120mg	Malaria	
6	NMCP	Artemether 80mg inj.	Malaria	
7	NMCP	LLINs	Malaria	
8	EMP	Amoxicillin 250mg tab/caps	ARI, PID, UTI	
9	EMP	Co-trimoxazole 480mg tab	UTI (Acute Cystitis), HIV care , Otitis media	
10	EMP	Oral Rehydration Salt 20.5g/L	Diarrhea	
11	EMP	Paracetamol 500mg tab	Fever	
12	EMP	Examination Gloves (nitrile)	IPC	
13	EMP	Mebendazole 100mg tab	Anthelmestic	
14	EMP	Hydrochlorothiazide 25mg tab	Hypertension	
15	EMP/FH	Doxycycline 100mg cap/tab	Typhoid,	
16	EMP/FH	Paracetamol 100mg tab	Fever	
17	RH/FH	Ferrous Sulfate 200mg+ Folic Acid 0.25mg	Anemia	
18	NACP	HIV TEST Kits	HIV	
19	EPI/CH	Pentavalent vaccine	Immunization	
20	EMP/RH	Oxytocin 10IU/ml	Postpartum hemorrhage	
21	EMP/RH	Medroxyprogesterone 150mg (Depo-Provera), inj	Contraceptive	
22	NMCP	Malaria Rapid Diagnostic Test	Malaria	



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R) INPATIENT (Discharged cases and deaths)- Check here ⇒ [] if service was not provided

No.	Disease/Condition	Inpatient Morbidity/Mortality			
		Cases Discharged		IPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
1	A.F.P				
2	Abdominal Mass				
3	Abrasion (RTA)				
4	Acute Otitis Media				
5	All other causes				
6	Anemia				
7	Anemia in pregnancy				
8	ARI				
9	Arthritis				
10	Ascariasis				
11	Aspiration Pneumonia				
12	Asthma				
13	Bloody Diarrhea				
14	Blunt Eye Trauma				
15	Blunt Trauma				
16	Bowel Obstruction				
17	Breast Cancer				
18	Bronchiolitis				
19	Burn				
20	Cataract				
21	Caustic Ingestion				
22	Cellulitis				
23	Cervical Cancer				
24	Chemical Burn				
25	CHF/CVA				
26	Cholera				
27	Closed Fracture				
28	Conjunctivitis				
29	Contusion (RTA)				



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No.	Disease/Condition	Inpatient Morbidity/Mortality			
		Cases Discharged		IPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
30	Corneal Foreign Body				
31	Corneal Perforation				
32	Dental Abscess				
33	Dental Caries				
34	Dental Trauma				
35	Diabetes/ D-Mellitus				
36	Diabetic Ketoacidosis (DKA)				
37	Diabetic Ketoacidosis 2 ⁰ DM				
38	Dog Bite				
39	Domestic Violence Injuries GBV (rape)				
40	Domestic Violence				
41	Ebola				
42	Encephalitis				
43	Enteric Fever				
44	Eye Trauma				
45	Fracture				
46	Fungus				
47	Gastroenteritis				
48	Gastroesophageal Reflux Disease (GERD)				
49	Gastrointestinal Bleeding				
50	Glaucoma				
51	Gunshot Wound				
52	Head Injury				
53	Heart Diseases				
54	Hemorrhoid				
55	Hepatitis				
56	Hernia				
57	HIV/AIDS				
58	Hook worm				
59	Hydrocele				



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No.	Disease/Condition	Inpatient Morbidity/Mortality			
		Cases Discharged		IPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
60	Hyperglycemia				
61	Hypertension				
62	Immunosuppression				
63	Iritis				
64	Laceration (RTA)				
65	Lassa Fever				
66	Liver Cancer				
67	Liver Cirrhosis				
68	Liver Disease				
69	Lower Respiratory Track Infection				
70	Lumbago				
71	Lymphedema				
72	Malaria				
73	Malaria in pregnancy				
74	Malnutrition				
75	Mandibular Fx				
76	Maxillar Fracture				
77	Measles				
78	Meningitis				
79	Neo-natal Tetanus				
80	Onchocerciasis				
81	Opened Fracture				
82	Optic Atrophy				
83	Oral Candidiasis				
84	Osteoarthritis				
85	Other Eye conditions				
86	Other Injuries				
87	P.I.D				
88	Peptic Ulcer Disease (PUD)				
89	Pharyngitis				
90	Physical Assault				



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No.	Disease/Condition	Inpatient Morbidity/Mortality			
		Cases Discharged		IPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
91	Pleural Effusion				
92	Pneumonia				
93	Rabies				
94	Refractive Error				
95	Renal Failure				
96	Respiratory Track Infection				
97	Retinal Detachment				
98	Revisit for all causes				
99	Rheumatic Fever				
100	Rhinitis				
101	Road Traffic Accidents (car/bike)				
102	Schistosomiasis				
103	Sepsis				
104	Sexual assault				
105a	Sexually Transmitted Infection	Urethral Discharge			
105b		Vaginal Discharge			
105c		Genital Ulcer			
105d		Neonatal Conjunctivitis			
106	Sickle Cell				
107	Stroke				
108	Systolic hypertension				
109	Tetanus				
110	Tinea Corporis				
111	Tinea Pedis				
112	Tinea Versicolor				
113	Tonsillitis				
114	Tuberculosis				
115	Tumor				
116	Typhoid				
117	Upper Respiratory Track Infection				
118	Urinary retention				



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No.	Disease/Condition	Inpatient Morbidity/Mortality			
		Cases Discharged		IPD Deaths	
		Under 5 years	5 years and above	Under 5 years	5 years and above
119	Uveitis				
120	Watery Diarrhea				
121	Whooping Cough				
122	Worm				
123	Yellow Fever				
PREGNANCY RELATED CONDITIONS					
124	Abortion				
125	Ante-partum hemorrhage				
126	Eclampsia				
127	Obstructed labor				
128	Other maternal complication				
129	Post-partum hemorrhage				
130	Post-partum sepsis				
131	Pre-eclampsia				
132	UTI				

S) Hospital Utilization: Check here ⇨ [] if no applicable of service was not provided

Total no. of beds	Total bed days	Total no. of admissions	Total no. of discharged cases	Total no. of inpatient days



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T) Health Financing: Check here if no applicable of service was not provided

Income	Amount (USD)	Expenditure	Amount (USD)
Government source		Remuneration/salaries	
Sale of drugs or revolving drugs fund		Drugs procurement	
Other sources (donor, NGO, donation)		Incentives Paid	
		Fuel procurement	
		Utilities /maintenance	
Total income		Total Expenditure	

U) Surgical Procedures - Check here if service was not provided

Procedures	Number	Procedures	Number
Herniarrhaphy		Dental Extraction	
Hydrocelectomy		Hysterectomy	
Appendectomy		Laporatomy	
Myomectomy		Splenectomy	
Thyroidectomy		Amputation	
Obstetric Fistula Repair		Opened reduction	
Closed reduction		Prostatectomy	
Nephrectomy		Mastectomy	
Cataract Surgery		Pterygium Excision	
Glaucoma Surgery		Corneal Repair	
Other minor eye surgeries			

V) Blood Safety - Check here if service was not provided

Blood Donation at Blood Bank		
Type of Blood Donor	Male	Female
Voluntary		
Replacement		
Number of Blood Donors Counseled		
Number of Blood Donor Referred to Care and Treatment Centers		



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Testing of Blood Units for blood borne infection: Check here ⇨ [] if not applicable of service was not provided

Type of test	Total Collected Unit			
	Tested		Positive	
	Male	Female	Male	Female
HIV				
HBsAg				
HCV				
RPR				
Malaria				

Type of Blood Component

Blood Component	Total Unit Collected	Total Unit Supplied	Balance at Blood Bank
Whole Blood			
Packed Cells			
Plasma			



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W) Community Health - Check here [] if service was not provided

CHSS Name:					CHSS ID:					Facility ID:			
CHA ID 1		CHA ID 2		CHA ID 3		CHA ID 4		CHA ID 5		CHA ID 6		CHA ID 7	
CHA ID 8		CHA ID 9		CHA ID 10		CHA ID 11		CHA ID 12		CHA ID 13		CHA ID 14	
CHA ID 15		CHA ID 16		CHA ID 17		CHA ID 18		CHA ID 19		CHA ID 20		CHA ID 21	
CHA ID 22		CHA ID 23		CHA ID 24		CHA ID 25							

Module 1 - Routine Visit	Total
1.2A Routine household visits	
1.2B Births (home)	
1.2C Births (facility)	
1.2D Still births	
1.2E Neonatal deaths	
1.2F Post-neonatal deaths	
1.2G Child deaths	
1.2H Maternal deaths	
1.2I Community triggers	
1.2J HIV/TB/CM-NTD/Mental Health Referrals	
1.2K Deaths > 5 years (community/home)	

Module 3 - iCCM	Total
3.1A Active Case Finds	
3.1B MUAC Red	
3.1C MUAC Yellow	
3.1D MUAC Green	
3.1E Pneumonia cases identified	
3.1F Malaria (RDT +)	
3.1G Diarrhea cases identified	
3.1H Pneumonia treated (antibiotics)	
3.1I Malaria treated (2-11 months)	
3.1J Malaria treated (1-5 years)	
3.1K Malaria treated less than 24 hrs	
3.1L Malaria treated in more than 24 hrs	
3.1M Diarrhea treated (Zinc + ORS)	
3.1N Referred to Health Facility	

Module 4 - HIV, TB, CM-NTD, Mental Health	Total
4.1A HIV Client Visits	
4.1B TB Client Visits	
4.1C CM-NTD Client Visits	
4.1D Mental Health Client Visits	
4.1E LTFU HIV Clients Traced	
4.1F LTFU TB Clients Traced	

Module 2 - RMNH	Total
2.1A Pregnant Woman Visits	
2.1B Referred for Delivery	
2.1C Referred for ANC	
2.1D Post Natal Visits	
2.1E Referred for Danger Sign	
2.1F HBMNC within 48 hrs: Mother	
2.1G HBMNC within 48 hrs: Infant	
2.2A Clients currently using modern FP	

Supervision	Total
5.3A Supervision visits completed	
5.3B Number of CHA Absences	
5.3C Reviews Completed	
5.3D Reviews with Correct Treatment	
5.3E CHA Reports On Time	



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X. Other

<i>sn</i>	<i>Data Element</i>	<i>Number</i>
1	Number of Supportive Supervision visits to facility	
2	Number of CHA assigned to facility	
3	Number of Health Facility Development Committee Meetings conducted	
4	Does facility have a functional solar fridge	[] Yes [] No
5	Does facility have a functional fridge tag?	[] Yes [] No
6	Does Facility have access to a functional, "on premise", safe drinking water?	[] Yes [] No
7	During the month under review, What was the major source at this facility?	[] Creek, river, stream [] Open well [] Borehole [] Hand Pump [] Piped borne water (includes water piped from reservoir into facility) Other: _____
8	Status of Incinerator	[] No incinerator (open pit burning) [] No incinerator (off site waste) disposal [] Dysfunctional, needs repair [] Functional
9	Does the facility have access to on premise latrine facility?	[] Yes [] No
10	Status and type of existing toilet /latrine facility for clients	[] No toilet (bush) [] Open Pit Latrine [] Flushed Toilet

Facility Registrar
(Signature/date) Mobile

OIC
(Signature/date) mobile

Health facilities: *Do not use the space below. This is for use of CHT*

Date report received at CHT

Name and Position of person receiving the report

Date report received at DHT

Name and Position of person receiving the report

Date data entered /updated in computer

Name and Position of person entering the data in computer

Date of data validation

Data validated by



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Guidelines on how to complete this monthly report:

1. Each health facility (whether private, Public, Health Post, Clinic, Health Center or Hospital) must instantaneously account for daily client – provider transactions to individual Patient charts and ledgers in facility and within five days following the end of the reporting month, must produce a monthly summary morbidity, mortality or health service report using this standardized aggregate morbidity and mortality reporting form. Patient charts must be securely filled in a chronological or in logical order for easy reference.
2. All data field must be completed with appropriate value unless if is explicitly determined that the facility does not provide that service; in which case the cell will remain blank with a check mark in the appropriate check box at the top of the section to indicate that such service was not provided at the facility during the reporting period. If however such service was available but that no client showed up for the service during the reporting period, a zero (0) would be the most appropriate value. Do not write a zero if otherwise.
3. Complete obliteration of value or the use of correction fluid is unacceptable. In the event that an erroneous recording is noticed at any point in report generation or data verification, simply strike out the erroneous value by drawing a single or double line across the value (e.g. ~~85~~ changed to 76), record a replacement value against former value and initial same.
4. The officer in Charge of the facility must review and certify report by affixing his/her signature before submission and must ensure that report is ready for collection by a District or County Health Team representative by the fifth (5th) of the subsequent month. Any report submitted after the fifth (5th) day of the month shall be considered late.
5. Preparing the monthly report is a shared responsibility in which definite steps have to be followed. Each service unit or department is responsible for maintaining the individual service register. The same service unit or department is also responsible for compiling data from various service registers onto the designated Charts. The following diagram shows data transcription sequence:



The next day following the end of the month, each unit or department (e.g. the OPD, IPD, Immunization, Diagnostic Lab, RH/FP, etc) generates from their respective service ledgers/registers, a summary of services they provided during the month under consideration and submits their respective quota to the OIC and register for consolidation and inclusion in the standardized monthly health statistical reporting form. The OIC and or Registrar verify each unit’s quota and transcribe verified figures to the monthly health statistic or morbidity and mortality reporting form.

6. The term “Monthly” as used in this guideline refers to a **complete calendar month** (i.e for example, January 1 – 31 or February 1 – 28. and ~~not Jan 1 – 25 and Jan 26 – Feb 25~~)



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7. Unique data identification numbers have been printed in both the chart and report form. Data must be carefully transcribed from the same code box in the chart to the same code box in report form. A mistake made on this process is inexcusable.
8. A completed Community Based Health service statistic using the CHMIS monthly summary reporting forms as well as that of the Logistic Management information data must be attached and submitted along with this report by the 7th of the subsequent month.
9. During the month following the end of each quarter (e.g by April 7, July 7, October 7 and January 7), each facilities providing TB services are required to attached a completed TB morbidity and outcome reporting form reflecting accountability for TB services provided during the most recent past quarter using the standardized TB morbidity and outcome reporting form (already provided in triplicate form) and attach same to form a part and parcel of this report.
10. Detail guideline on HMIS recording and reporting is contained in the HMIS reference manual presumably available at your facility. Make sure to maintain a copy.
11. After completion of transcribing data on the monthly report, one person should read the data from the chart and another person follow the numbers in the report to ensure that data transcribe in the report are 100% correct. **No mistake is excusable.**
12. The person who has transcribed data onto the report and the person who has verified the figures must sign and print date before submitting it to the county health office by the 5th of the following month.